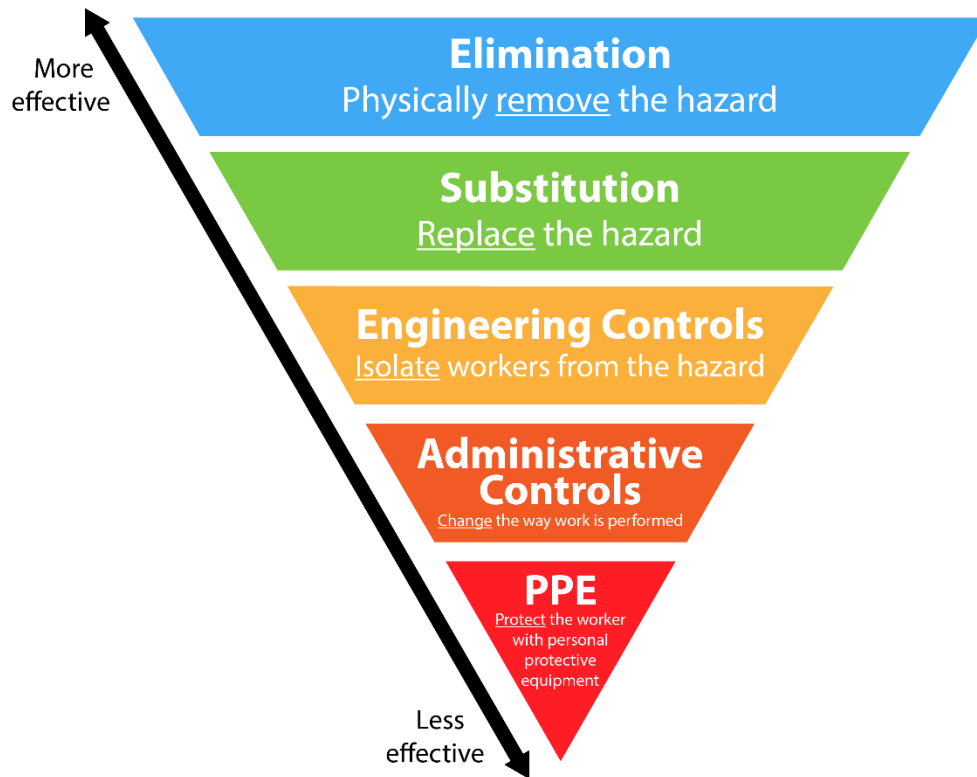


COVID19 Hierarchy of Controls for BICAS

as of 6-11-2020



	Current Practices:	Additional Possibilities: * plans to implement	
Do not rely on worker behaviors/compliance	-close shop to public -restrict access (current staff only)	-total shop shutdown if necessary	no direct customer interaction
	-remote work -change of business model (sub normal work environment for a safer one)	-remote classes* -appointments for repairs -additional online sales platforms*	
Require action by workers	-reimagine space to increase distancing: -rearrange work spaces/furniture -move customers outside -open at least 1 rollup door whenever in shop	-sneeze guards* -drive up service -shift staggering -increased ventilation/filtering	-radical redesign of shop space
	-generous sick leave policy -req. sick workers to stay home -limit total # of ppl in space -regular disinfection policies -req. regular handwashing -social distancing policies -provide hygiene resources (soap, tissues, cleaners, etc.)	-signage to educate public -X's on ground outside to show 6 ft	-train on correct use of PPE* -provide workers training on risk factors & protective behaviors -posters to educate/remind staff -develop emergency communication plans, including forum for addressing concerns
	-masks -gloves	-N95 masks for counter staff (not available due to global shortage) -faceshields	